

# APPLICATION FOR SEWER, WATER AND/OR RIGHT-OF-WAY PERMIT

CITY OF WINONA – ENGINEERING DEPARTMENT

207 Lafayette Street, PO Box 378, Winona, MN 55987

Office: (507) 457-8269 Fax: (507) 457-1239 Email: [mmarxhausen@winonamn.gov](mailto:mmarxhausen@winonamn.gov)

*This application must be filed with the Engineering Office and the permit received by the applicant before work begins.*

Applicant \_\_\_\_\_

Start of Work Date \_\_\_\_\_

Property Owner \_\_\_\_\_

Completion of Work Date \_\_\_\_\_

Property Address \_\_\_\_\_ *\*(A detailed location is required if property address is unknown)*

\*\*Location of work being done \_\_\_\_\_

FOR:  SEWER CONNECTION  WATER CONNECTION  STREET OPENING FOR: \_\_\_\_\_

<b>Class of Work</b>	<b>Type of Permit</b>	<b>Location</b>	<b>Size &amp; Type of New Material</b>
<input type="checkbox"/> New	<input type="checkbox"/> Sanitary Sewer	<input type="checkbox"/> From Main to Building	<input type="checkbox"/> " Plastic Pipe Sewer Service
<input type="checkbox"/> Replace	<input type="checkbox"/> Storm Sewer	<input type="checkbox"/> From Main to Blvd.	<input type="checkbox"/> " Cast Iron Sewer Service
<input type="checkbox"/> Repair	<input type="checkbox"/> Water Service	<input type="checkbox"/> From Blvd to Building	<input type="checkbox"/> " Clay Sewer Service
<input type="checkbox"/> Shut Off	<input type="checkbox"/> Right-of-Way	<input type="checkbox"/> In Alley	<input type="checkbox"/> " Storm Drain Service
	<input type="checkbox"/> Blacktop Surface	<input type="checkbox"/> In Blvd.	<input type="checkbox"/> " Poly Water Service
	<input type="checkbox"/> Concrete Surface	<input type="checkbox"/> In Street	<input type="checkbox"/> " Copper Water Service
	<input type="checkbox"/> Other (specify)	<input type="checkbox"/> Other (specify)	<input type="checkbox"/> " Ductile Iron Water Service

Specify All Work That Will Be Done Under This Application: \_\_\_\_\_

## **Requirements:**

1. No work under this application is to be started until application is approved and the permit is issued.
2. Excavations within the street R.O.W. are governed by Chapter 66 "Right-of-Way Management" of the City of Winona. Work being done in right-of-way for sewer, water, street openings and alleys, is to be done in strict conformity with all City ordinances and under the control and supervision of the City Engineer or his designee.
3. It is understood that all work performed for sewer and/or water utilities will be done in accordance with City requirements. As applicant, I will assure the City of Winona that the contractor performing the work holds a current City of Winona Drain Layer's License and a State of Minnesota Master's Plumbers License.
4. The location of existing sewer and water service connections, watermain, sanitary sewer or storm sewer supplied by the City of Winona Engineering Department is provided from the information available. However, in requesting this permit, it is understood that it is the contractor's responsibility to locate the existing utilities. It is further understood that the City is not responsible for their exact location.

*Contractor or Authorized Signature*

## **- IMPORTANT -**

The contractor shall call Gopher State One-Call at 1-800-252-1166 for underground location. A 48 hours' notice is required by Gopher State.

Contractors must call the Engineering Department at 457-8269 for inspection at least 2 hours prior to the time of inspection.

*(to be completed by Engineering personnel)*

**Permit No.**      **Permit Cost**

Right-of-Way \_\_\_\_\_ \$ \_\_\_\_\_

Water Service \_\_\_\_\_ \$ \_\_\_\_\_

Sanitary Sewer \_\_\_\_\_ \$ \_\_\_\_\_

Storm Sewer \_\_\_\_\_ \$ \_\_\_\_\_

Total Charges: \$ \_\_\_\_\_

Invoice No. \_\_\_\_\_

Receipt No. \_\_\_\_\_

Pymt: Cash   Check   Credit or Debit Card

Approved by: \_\_\_\_\_

## **- PERMIT FEES -**

### **Sewer & Water:**

Water, Sanitary or Storm Sewer ..... \$30.00

### **Right-of-Way:**

Excavation Hole ..... \$90.00

Emergency Hole ..... \$45.00

Trench - ..... \$65.00

Boring - ..... \$30 per 100 linear feet plus hole fee

Permit Extension Fee ..... \$30.00

Delay Penalty - ..... \$300.00

**Note:** Non-emergency work done in the City right-of-way without a permit will result in a delay permit fee.