

2026
CONDITIONAL USE PERMIT (CUP) APPLICATION:
MINING/EXTRACTION PIT
COMMUNITY DEVELOPMENT, CITY OF WINONA, MINNESOTA 55987
P.O. BOX 378 507/457-8250 FAX: 507/457-8212

SITE ADDRESS: _____

Property Owner:

Company/Individual _____
Contact Person _____
Mailing Address _____
City/State/Zip _____

E-Mail _____
Office Phone _____
Mobile Phone _____

Applicant:

Company/Individual _____
Contact Person _____
Mailing Address _____
City/State/Zip _____

E-Mail _____
Office Phone _____
Mobile Phone _____

CUP Applications will not be processed without payment of the \$240.00 fee.

Because of the amount of information needed for the application, at least one pre-application meeting with City staff is required. Contact the City Planning Division at 507-457-8250 to schedule a meeting.

Note that no part of an extraction operation may be located within 2,000 feet of a residential zoning district.

Additional information required for the CUP application is on following pages. A letter will be sent within 15 business days if more information is required to declare the CUP application complete.

Signature of Applicant

Signature of Land Owner
(If different from applicant)

For Staff Use Only

Date Received: _____

Parcel #: _____

CUP # _____

Zoning _____

EG-INV-

Receipt # _____

LEGAL DESCRIPTION OF PROPERTY: _____

Planning Commission CUP Application Requirements:

Mining/Extraction Pits

This packet provides the information needed to submit a Conditional Use Permit application for a mine/extraction pit to the City of Winona Planning Commission. Note that no part of an extraction operation may be located within 2,000 feet of a residential zoning district. Because of the amount of information needed for the application, at least one pre-application meeting with City staff is required. Contact the City Planning Division to schedule the meeting (507-457-8250). Below is a list of information recommended for the pre-application meeting:

1. Provide Applicant Information:
 - Who is applying? Who is the principal project contact?
 - Who will handle the application requirements?
2. Provide a Narrative of the Proposed Use:
 - Location of site and conceptual map of proposed operation
 - Operations details (equipment used, quantity of extraction, annual extraction rate, years in service, average number of trucks per day, maximum number of trucks per day; hours, days, and months of operation)
 - Schedule for extraction
 - Materials to be extracted
 - Post-Mining reclamation narrative
3. Provide a Narrative of Anticipated Market for Material Extracted
 - Where are the materials being transported?
 - What routes are planned for transportation?

Following the pre-application meeting/s, an application may be submitted. Below is a summary of the required information for the CUP application:

1. **Responses to General Performance Standards Conditions** - 43.03.12.
2. **Responses to General CUP Requirements** – 43.06.24 D)
3. **Responses to Use Specific Standards for Extraction Pits** - Unified Development Code 43.03.77 D).

After submittal, the application will be forwarded to the Planning Commission and City Council to determine if a discretionary Environmental Assessment Worksheet is appropriate. The determination will be based on the checklist in Attachment A. In addition, state statute may require an EAW/EIS for the project. A requirement for an EAW or EIS will delay further processing of the CUP application by the Planning Commission.

Attachments

- A) State Environmental Regulations Summary
- B) Moisture Testing Procedure
- C) Fugitive Dust Control Plan Requirements