

**2026**  
**SANDWICH BOARD SIGN PERMIT APPLICATION**  
**CITY OF WINONA**  
**COMMUNITY DEVELOPMENT DEPARTMENT**  
**207 LAFAYETTE, WINONA, MN 55987**  
**(507)457-8250**  
**FAX (507)457-8212**

**PERMIT #** \_\_\_\_\_ **FEE\$** \_\_\_\_\_ **EG-INV-** \_\_\_\_\_  
**RECEIPT #** \_\_\_\_\_

Property Address: \_\_\_\_\_

Applicant is: ☐ Owner ☐ Other

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Applicant: (If Other) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Sign Placed on ☐ Public Right-Of-Way ☐ Private Property  
Fee: \$55.00 Fee: \$55.00

**SIGN DESCRIPTION:**

**SIZE OF SIGN:** Width: \_\_\_\_\_ Height: \_\_\_\_\_ Number of Faces: \_\_\_\_\_

**SIGN MESSAGE (REMARKS):** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date

**PERMIT FEE:**      **\$55.00 PUBLIC RIGHT-OF-WAY SIGN PER CALENDAR YEAR**  
                         **\$10.00 LATE FEE AFTER JANUARY 31<sup>ST</sup>**  
                         **\$25.00 LATE FEE AFTER FEBRUARY 14<sup>TH</sup>**  
                         **\$55.00 PER PRIVATE PROPERTY SIGN (ONE-TIME FEE)**