

## **BUILDING PERMIT APPLICANT: PROPERTY OWNER**

I \_\_\_\_\_, understand that the State of Minnesota requires that all residential building contractors, remodelers and roofers obtain a state license unless they qualify for a specific exemption from the licensing requirements. This license requirement applies to owners of residential real estate who building or improve such property for purposes of speculation or resale.

By signing this document, I attest to the fact that I am improving this house for my own use and am not building or improving this house for purpose for reselling it. I hereby claim to be exempt from the state licensing requirements because I am not in the business of building or remodeling on speculation or for resale and that the house for which I am applying for this permit, located at \_\_\_\_\_ is the only residential structure I have built or improved in the past 24 months.

Furthermore, I acknowledge that I may be hiring independent contractors to perform certain aspects of the construction or improvement of this house and I understand that some of these contractors may be required to be licensed by the state of Minnesota. I understand that unlicensed residential contracting, remodeling, and/or roofing activity is a misdemeanor under Minn. Stat. §326B.082, subd. 16 and can also result in a fine of up to 10,000. I further state that I understand that by filing of a false state with the **City of Winona** may also result in criminal prosecution and/or civil penalties pursuant to applicable to city ordinances and/or state statutes.

I have also been informed and acknowledged that by listing myself as the contractor for this project, I alone will be responsible to the **City of Winona** for compliance with applicable building codes and city ordinances in connection with the work being performed on this property. I also understand that if I hire an unlicensed contractor, my only recourse in the event I have a dispute with my contractor will be to pursue private civil action (lawsuit) against the contractor, and that even if I am successful in a lawsuit, I will not be able to make a claim for compensation form the Contractor Recovery Fund, the state's consumer protection program for licensed contractors.

**Name** \_\_\_\_\_

**Date** \_\_\_\_\_

For questions or information on contractor licensing, or to check the licensing status and enforcement history of a particular contractor, call the Minnesota Department of Labor and Industry, Construction Codes and Licensing Division, at (651) 284-5069 or 1-800-657-3944 or visit their website at [www.dli.mn.gov/CCLD/RBC](http://www.dli.mn.gov/CCLD/RBC)

You must download form and save to a file as a document. Once you reopen, you should be able to fill and hit submit. An email will pop up to send to if properly filled out.